



Food Drive Quick-Start Guide

Thank You!

Food drives keep our shelves stocked and help us serve neighbors in need. This quick guide will help your group, school, workplace, place of worship, or neighborhood host a successful drive with confidence.



Plan Your Drive

- ☐ Set a goal (ex: 50 jars of peanut butter, 20 full bags).
- ☐ Choose dates (a day, week, or month).
- ☐ Spread the word with flyers, email & social media. (Tag @healthynewalbany!)



Collect Donations

- ☐ Large groups: Place sturdy bins in common areas.
- ☐ Small groups: Distribute paper bags with a list to fill.
- ☐ Monetary gifts: Share our secure [Giving Link](#)



Deliver Your Donations

- ☐ Schedule drop-off: Email Madeline Hutchinson at madeline.hutchinson@healthynewalbany.org
- ☐ Use sturdy boxes (25–35 lbs max).
- ☐ Location: 79 N. High Street, New Albany, OH 43054. The building is locked—call/text upon arrival.



Celebrate & Share

- ☐ Thank your group!
- ☐ Post photos + tag @healthynewalbany.
- ☐ Send us photos: madeline.hutchinson@healthynewalbany.org

Every donation makes a difference. Thank you for feeding our community!

Resources

Giving Page



<https://form-renderer-app.donorperfect.io/give/healthy-new-albany/food-pantry-donations>

Editable Flyer Option 1



<https://www.canva.com/design/DAGrSbYFqu4/puuUiQdnEVXIFBo3IvpTYg/edit>

Editable Flyer Option 2



https://www.canva.com/design/DAGs3QtTiFg/79DaU7jMgAtymzEL7x_eRA/edit