



HEALTHY NEWALBANY

Position: Mission Director

Status: Full time, Exempt

About Healthy New Albany:

Healthy New Albany (HNA) is a non-profit organization dedicated to cultivating and inspiring healthy living. The organization oversees a thriving farmers market and community garden, food pantry, hosts the New Albany Walking Classic, and offers regular, year-round health-based community programming and education. Healthy New Albany is located in the Philip Heit Center for Healthy New Albany.

Position Summary:

The Mission Director is a key leadership role, driving HNA's mission to inspire healthy living. You'll work with the Executive Director to develop and implement strategic initiatives, lead a cross-functional team and oversee the food pantry, community programs, farmers market, and community garden. This role balances strategic vision with tactical execution, ensuring operational excellence and impactful outcomes. You'll be a public-facing leader, inspiring community engagement and proposing innovative solutions.

Key Responsibilities:

Strategic Leadership and Mission Alignment

- Partner with the Executive Director to lead mission strategy and impact.
- Ensure program alignment with HNA's vision and mission.
- Identify and track key data to measure success and inform decisions.
- Oversee the mission budget and provide quarterly updates.
- Maintain awareness of industry research and trends to inform strategic direction.

Food Pantry Leadership

- Lead the food pantry relocation in partnership with the Executive Director and Pantry Manager.
- Provide strategic oversight as the team executes daily operations, including food procurement and distribution.
- Provide strategic leadership and oversight of staff and volunteers, ensuring a dignified and efficient experience for clients, while empowering food pantry staff to manage daily volunteer and client interactions.
- Build community partnerships, advocate for food security and represent the pantry in the community.

Experiential Mission Leadership

- Oversee seasonal and annual program planning and execution.
- Refine revenue models and manage participant registration and communication.



HEALTHY NEWALBANY

- Design and implement surveys to gather participant feedback for program improvement.
- Oversee instructor payment and onboarding.

Team Leadership & Management

- Directly supervise the Food Pantry Manager, Farmer's Market Manager, Nourish Program Coordinator, Programs Manager, Nature Programs Coordinator and contractors that deliver programming.
- Oversee and support the volunteer engagement strategy.
- Foster a culture of high trust, accountability, and collaboration.

Community Engagement & Partnerships

- Serve as HNA's outward-facing leader for mission-driven work.
- Cultivate relationships to secure and engage volunteers.
- Ensure programs meet local community needs.

Qualifications:

- 7-10 years of related work experience, preferably in nonprofit leadership or community-focused programs.
- Passion for the organization's mission and a commitment to serving the community.
- Strong project management, communication, and relationship-building skills.
- Proven leadership and team management experience, including direct team oversight.
- Strategic and creative thinking with a focus on results and data-driven decisions.
- Ability to balance creativity and tactical execution.

Working at Healthy New Albany:

At HNA we believe in empowering our employees with a flexible, hybrid work model that promotes work-life balance and individual ownership. We're committed to a culture that blends professionalism with a genuine enjoyment of our work. We're passionate about what we do, committed to cross-functional collaboration, and thrive in a dynamic, agile environment. While we value flexibility, we also understand the importance of in-person connection and regularly come together as a team.

Healthy New Albany is fair and equal in all of its employment practices for persons without regard to age, race, color, religion, gender, national origin, disability, veteran status or sexual orientation. Additionally, we embrace diverse teams & perspectives, and find strength in the diversity of cultural backgrounds, ideas, and experiences.