

Healthy New Albany Community Garden

Rules and Regulations

1. The Healthy New Albany Community Garden (HNACG) is situated behind the farmhouse at Taylor Farm Park E. Dublin Granville Rd., New Albany, Ohio 43054. Plots are rented on a first come, first serve basis with priority given to previous plot renters until February 1, 2025.
2. **Parking** is available at the Taylor Farm Park parking lot. Gates for the parking lot are open from dawn to dusk.
3. Access to the HNACG is available from dawn to dusk, seven days a week during the garden season.
4. Gardeners in good standing will be given the option of **renting the same plot from year to year**. Those requesting the same plot have the option of extending their growing season beyond November 1, with the permission of Healthy New Albany Community Garden coordinator. Renters in good standing of the current Garden Season will receive priority plot rental for the following year's season if they renew prior to November 1st of the current year.
5. The **non-refundable** rent for one garden season, May 1st through November 1st of the current year: ground level or raised 4'x4' bed plot is \$50, ground level or raised 4'x8' bed plot is \$70, ground level or raised 4'x12' bed plot is \$90. A gardener may rent up to 3 4'x4' bed plots for 1 gardening season. Waitlist will be determined on a first come, first serve basis. Gardeners renting 1 4'x4' bed plot will have to share a side or 2 sides with other gardeners. Fencing may be placed between bed plots to help keep plants from spreading.
6. **Water Source:** There are 6 water spigots located in the garden space. There are hoses and sprayers attached to each water spigot. Each hose and sprayer is placed in a bucket that is located in front of the spigot. To operate the spigots, simply pull the lever up until it stops. The hose will fill with water. Turn the sprayer on to water appropriately. To turn the water off, simply push the spigot lever down until it stops. Keep the sprayer on until all water has completely stopped. Then, turn the sprayer off. Return the hose and sprayer to the bucket placed in front of the spigot.
7. Each gardener is responsible for **watering, weeding, harvesting**, and any other garden related maintenance upkeep of their garden plot and two feet surrounding area during the garden season. In addition, the paths surrounding their plot must be clear and free of trash, plant materials, weeds and supplies.
8. **At the beginning of the gardening season**, gardeners are welcome to add compost, dirt, organic materials to help with plant growth, fencing to keep animal life away from plants, annual plants, and personal garden signs. Potato sacks can be used as long as they are placed out of the pathways and well kept. **ONLY** Organic insect repellants may be used in the garden space. *Gardeners must keep the issued plot number visible in their garden plot.*

9. **At the end of the growing season**, gardeners are responsible for a complete bed cleanup by October 31st and leaving the plot as they found it in the spring. A complete cleanup consists of: removal of all plants, removal of all weeds, removal of all fencing and fencing posts, weeding around the outside of the bed.
10. Garden plots should be cared for regularly. It is the gardener's responsibility to notify HNACG coordinator if they are not able to care for their plot for an extended period of time. If any plot becomes unkempt through neglect, the gardener will be **given notice to clean it up**. If the clean-up does not occur within 1 calendar week, the gardener must relinquish his/her plot, rental fees will not be refunded and priority renewal is void.
11. Weeds and plant material should be placed in a YARD WASTE BAG and placed by the dumpster. DO NOT put garden waste in the trash. A **trash bin** is provided by the City of New Albany for non-compostable waste. A **compost bin** is provided by the City of New Albany for plant waste only. Both bins are located in the fenced area behind the garden space.
12. **Weed walk-throughs** will be conducted periodically from June 1- Sept. 30 . Ensure your plot is free of weeds on a regular basis to avoid getting a Weeding Notice. Plots receiving Weeding Notices must be cleared of weeds within 1 calendar week. Renters who do not comply within the 1 week timeframe must relinquish his/her plot, rental fees will not be refunded and priority renewal is void.
13. Garden Plots must at all times be maintained in a safe condition, and if any condition is deemed unsafe, the HNACG coordinator will require the gardener to rectify the situation immediately. If the HNACG coordinator is required to intervene a second time, the gardener must relinquish his/her plot: rental fees will not be refunded and priority renewal is void. The HNACG coordinator reserves the right to restrict any person's access to their garden plot based on safety concerns or unwelcome behavior.
14. Gardeners can provide their own **gardening tools**. Tools or supplies of any kind left in the HNACG Shed are deemed community use.
15. The HNACG shed houses **tools and supplies** for HNACG. It will remain locked at all times. HNACG Gardeners will be provided with a code/location of the key for security purposes. This information can not be shared with any non-HNACG people. All community tools need to be returned to the same location in the shed after each use, no personal or community tool can remain outside, in the garden overnight. Any shed issues need to be reported to the HNACG coordinator immediately.
16. Gardeners are encouraged to record their produce in the **Harvest Log** located in the HNACG shed. A scale and Harvest Log are provided to record date, name, weight, type of produce, and whether it is for personal use or food pantry donation. Recording these items enables HNACG to apply for grants that benefit HNACG.
17. **Children** are welcome in the garden, but must be accompanied by an adult and must be supervised at all times.

18. The HNACG is located on land owned and operated by the City of New Albany. **No drugs or alcohol** are permitted at the HNACG, including tobacco products. Persons are permitted on garden property only when not under the influence of drugs or alcohol.

19. **It is encouraged that no pets** come into the HNACG. Because the garden is a part of a community park, pets must be leashed if in the garden. It is strongly encouraged that no pet relieves itself inside the fenced garden. If this happens, the feces must be cleaned up and rinsed using the water spigots.

20. Gardeners may only pick their own crops, unless given permission by another gardener. Please do so responsibly.

Please initial next to each statement to show that you have read the document completely.

_____ I understand that I am responsible for my actions. I therefore agree to hold harmless HNACG, Healthy New Albany, and the City of New Albany for any injury, liability, damage, loss or claim that occurs in connection with use of the garden by me or any of my guests.

_____ I agree to donate a minimum of four (4) hours of volunteer time toward maintaining the community garden space and my rented garden bed.

_____ Gardeners may contact the HNACG coordinator at the following email:
communitygarden@healthynewalbany.org.

_____ I agree to watch a mandatory Orientation video. This will count towards required volunteer hours.

_____ These Rules and Regulations are subject to change.

I agree to the terms and conditions as outlined in the HNACG Rules and Regulations.

Signature: _____ **Date:** _____